

Service and Fee Schedule

COMMISSIONS, FEES & CHARGES

Commission is payable on the amount recovered from the debtor at the applicable rate. The applicable rate is based on the instructed debt value not the amount recovered. ie. If the debt value is \$15,000 and we recover \$5,000 then the applicable rate is 15% of \$5,000.

Rates	Standard	Special
Over \$50,000	15%	10%
\$10,001 - \$50,000	20%	15%
\$5,001 - \$10,000	25%	20%
\$1,001 - \$5,000	30%	25%
Under \$1,001	35%	35%

Note: GST is applicable to the above rates. Debts under \$500 are accepted at our discretion with an upfront fee of \$25+GST required at the time of submitting the debt. Debts that are older than 12 months from their invoice date, 10%+GST will be added to the above commission rates. Starting a new client profile will allow you access to our client portal, a setup fee of \$9.90+GST will apply to all new client profiles. If a payment arrangement is made with debtor, a setup fee of \$9.90+GST is applicable. An additional \$2.90+GST is applicable for each payment processed into our trust account. Commissions and deductions are payable on the receipt of a Tax Invoice or by offset from trust account receipts.

SPECIAL ACTIONS

It's important to note that most debts get paid using our standard collection techniques, however in some cases, Special Actions may be offered to you. **You will never be charged for any Special Action without your prior approval.**

Commercial Credit Check \$45+GST

We can provide credit check reports, property ownership reports, ASIC business register reports and bankruptcy reports from various credit bureau's. This additional information and credit report monitoring can be invaluable.

Commercial Credit Default \$180+GST

We may have the option to place a 5 year default mark on your debtors credit file. This has tangible and immediate consequences for any debtor and will severely impact their ability to get credit in the future. The default is a big incentive for them to pay the debt.

Face to Face Visit from \$175+GST

We can arrange a Face to Face Visit by our licenced Field Call Agent to make demand for payment in person. We can explain what may happen to them next if payment is not made and shows that you will not be giving up on pursuing the debt.

Skip Trace \$250+GST

Partnering with our Private Investigator, we use advanced databases and search techniques to locate your debtor. We are licenced to access property databases, credit reports, other public records, social media and more.

Court Action & Small Claims Quoted

In conjunction with our partnered Solicitors, we can commence legal action for you against the debtor in the Magistrates Court or appropriate local Tribunal. The rates are extremely competitive and will almost always be cheaper than your local solicitor.

DEBT PREVENTION TOOLS

Digital Monitoring & Warning Logo \$19.95+GST

Our Monitoring & Warning Logo when used on all your invoices, statements, quotes and overdue notices will dramatically reduce the number of days your invoices are overdue. This means you will get paid faster, improve cashflow and experience fewer bad debts.

Collection Costs Clause \$185+GST

To recover your costs of collection and be legally able to add an interest component to any overdue invoices, it is very important you have a correct costs clause on all your Quotes, Terms and Invoices. This is a must have for all businesses and can save you thousands of dollars per year on legal and collection fees.

DIY Letters of Demand from \$150+GST

Our "Do It Yourself" Demand Letters have proven to be a great asset to any business, these letters are quick to create and are printed & sent from our Active Debt Recovery head office, best of all, there is no commission charged on any payments you receive from these letters!

Credit Application Template \$350+GST

Our Credit Application is custom designed with your business logo and is a fantastic way to filter out anyone who plans on not paying for work carried out, it includes a personal guarantee and is a must have for any business before starting work for a new client or business!

Terms and Conditions from \$1495+GST

Your business terms of trade are the foundation of all your commercial relationships. This can protect you from potential disputes, bad debts, legal action and more. Drafted in conjunction with our experienced lawyers, you will be confident that you are always protected.